Conference Committee Meeting

MSVU Rosaria Building, September 10, 2011, 10AM-1PM

Present: Jillian Vardy- Co-Chair, Chris Gordan- Co- Chair, Lorne Abramson – Provincial Advisor, Sarah Hill – CC Advisor, Morgan Fraser- 3-Tion, Richelle Tobin – 3-Tion, Elizabeth Durnford- Secretary, Erinn Musial- Treasurer, Aileen Murphy – PR, Willa Creighton- PR, Robert Materi – Warm Fuzzy, Seth Tutty- Skillbuilding Co-Chair, Rachel Doucette- Skillbuilding Co-Chair, Emma Bartlett- President, Kristi Strowbridge- just visiting

Regards: Renee McKinstry- CC Chap, Jane Walker- CC Logistics, Jennifer Burden- Past CC Chair, Kelly Chapman- PR, Katie Zwicker – WENDY, Gillian McKenzie- WENDY

Meeting called to order 10:20am

1. **INTRODUCTIONS**

2. **RETREAT**

- Who is attending?
- Where we learn about our positions, our responsibilities. VERY important we are there.
- At Scotia Glen Camp New Glasgow

3. **GMAIL ACCOUNTS**

If you do not have a Gmail Account yet you NEED to make one. Once you make an account e-mail it to Chris and Jillian.

4. **POSITIONS IN BRIEF**

3-Tions

- Checking the mailbox is part of responsibility.
- ***Chris needs to get the mailbox key from last year's 3-tion Colby. ***
- Maintaining database!
- Rooming meeting (Date: April 29, 2012)

Skillbuilding Co-Chairs

- Making the Manual
- Booking retreat, plan retreat
- Skillbuilding Retreat (Date: April 28, 2012)
- Planning EPIC

Warm Fuzzies

- Looking for a partner
- Already has some yarn
- Look into going to senior homes for yarn donations.
- Looking into hypoallergenic option for warm fuzzies

Secretary

- Takes minutes
- Spirit wear
- Decide on supplier and order in one big order
- In charge of selling of spirit wear at conference.
- Send minutes to everyone including P, VP, Secretary on PC and Jim Stratous

Public Relations

- 5 parts to the job: Donations, delegate bags, corporate sponsorship, Opportunities Fair, How-To's
- Opportunities fair and How To's (approx. 40 organizations) ask around the retreat to see if anyone knows of any groups that could be possibilities to come in May and allows for personal connection with the groups.
    - IDEA: Try and get universities from across the country.
    - IDEA: Summer camps
- Delegate Manual: The Department of Nducation usually pays for the printing, this being said, the manual needs to be in by the deadline (March) so they can print them with no hassle. Could we send manuals out to principals? School board members?
- Timeline TBA
- Corporate package: **Conference call for PR's on Sunday the 11th at 7PM**. Chris will send out the number for the call.
- Contact Colin MacDonald owns the Chicken Burger and other companies. He wanted people to know that they could approach him for sponsorship or help. (902 499 8506) cmacdonald@micco.ca
- Mark Fraser (1 866 268 6848 X3009) mark.fraser@t4g.com Company is called T4G; it's a major investment company and is involved with getting the alumni association started.

5. **CONFERENCE NAME**

Ideas for names needed! If you come up with an idea please email it to CC. Even if you just have a word you think would work email it we can work on the acronym!

6. **SPEAKERS**

Chris and Jillian are booking speakers and looking for options for speakers. If you know of anyone or would like to look into anyone please email Chris and Jill. Needs to go with the theme of conference; theme can be based around the name of the conference, which still needs to be decided.

Looking at the option of speakers from POWER '09, the students have all graduated so no one will be there for the repeating speakers.

Looking at the option of getting only NSSSA Alumni for speakers as a way to celebrate the 20th anniversary of the organization

Final Ideas:

Recommendation from Abe: Inclusion Co-chairs visit DASC to see how the company is serving the special needs community. They are responsible for the creation of the NSSSA buttons (very nice).

Move to end the meeting at 1:03PM

Moved by Sarah Hill

Seconded by Chris Gordan

Important Dates:

Conference call for PR's**:** Sunday Sept 11th at 7PM

Retreat**:** Sept 23rd & 24th

Next Meeting**:** Sunday, October 23rd